

Lehigh Valley Engineering Council



Meeting Minutes

Monday, April 8, 2013

Attendees:

Chris Blechschmidt, PE (PSPE)
Agnes Muranyi-Walp (SWE)
Robert Peruzzi, PE, PhD (IEEE)
Daryl Callan (EWB-LVP)
Scott Stenroos, PE (ASCE)
Rich Wagner (ASQ)

Location: Keystone Consulting Engineers, Inc. 6235 Hamilton Boulevard, Wescosville, PA 18106

- I. Meeting called to order, 5:40 PM
- II. Agnes comments
 - i. Did other sections pay yet (no per Daryl)
 - ii. LVEngineer.org: asked about setup of webpage for placement of sponsors, Air Products, etc.
 - iii. February and March meeting minutes needed for website
 - iv. Requested copy of email distribution list for events (Scott to look and forward to Agnes)
 - v. Add Agnes to ASCE distribution list for events and notices
- III. New Board Starts July 1, 2013
 - i. No vice-chair currently
 - ii. Chair position is a one year term
 - iii. Chair, vice-chair, Treasurer, Secretary, plus attendee from each society comprise the voting Board (includes 4 Officers)
- IV. Schedule for Board Transition
 - i. Nominate in April
 - ii. Vote in May
 - iii. New Board July 1
- V. New Board
 - i. Chris B. agreed to remain chairperson
 - ii. Alan Fornwalt to be considered as Vice-Chair, Chris B. to check
 - iii. Scott S. to be Secretary
 - iv. Daryl to be Treasurer (possibility of relocation, however)
- VI. Contract for Holiday Inn was received for 2014 Banquet
 - i. Date selected as February 21, 2014
 - ii. Need check in amount of \$1,000 for deposit
 - iii. Costs to remain the same as 2013; \$37.50 per person
 - iv. \$1,000 to reserve date

- v. Must pay balance of contract (100 people minimum) 5 days before event
 - vi. Scott made motion for Daryl to make deposit payment in the amount of \$1,000 (vote unanimous)
- VII. Treasurer's Report
- i. See attached sheet
- VIII. Same societies have not paid as the meeting minutes from last month
- i. Current checks and deposits have cleared
 - ii. \$90 paid to State Farm Insurance for Bond
 - iii. Still \$1,200 in hole from money owed from the banquet (PSPE, IEEE)
 - iv. IEEE owes for additional sign-ups (4 additional at the meeting, Chris B. to check)
 - v. Chris B. to check with PSPE on outstanding money
- IX. Daryl/Chris reported:
- i. Dues checks from member societies found by Ben Guthrie for the 2011 and 2012 years as follows:
 - 1. PSPE \$660
 - 2. SWE \$100
 - 3. AICHE \$100
 - ii. Daryl to follow-up
- X. No Report on 2014 Program Thoughts or 2014 Speaker Thoughts
- XI. Fitness Program
- i. No report
 - ii. Alan F. to follow-up
- XII. Meeting Adjourned at 6:30 PM
- XIII. Next meeting: **Monday, May 8, 2013**, 5:30 PM at Keystone Consulting Engineers