

## *Lehigh Valley Engineering Council Meeting Minutes*

Monday, January 9, 2017

### **Attendees:**

David Toler (Chairperson) (SAE)  
Rich Wagner (Treasurer) (ASQ)  
Alfred Gruenke (PSPE)  
Robert Peruzzi (IEEE)  
Stephen Ressler (ASCE)  
Navjot Sandhu (IEEE)

**Location:** Lehigh University, Packard Lab, Room 324

### **I. Call to order**

1. Meeting called to order: 6:10 PM

### **II. Previous Meeting Minutes**

1. December 12<sup>th</sup> Meeting Minutes were not available.
  - a. Motion:
  - b. Second:
  - c. Vote: Aye Opposed

### **III. Treasurer's Report**

1. Rich provided update on bank statement. The statement's ending balance was \$9742.41 with the webmaster check for \$599 having cleared.
2. Treasurer's Report was approved as amended.
  - a. Motion:
  - b. Second:
  - c. Vote: Aye Opposed

### **IV. Old Business**

1. Regarding Engineering Club of Lehigh Valley (ECLV), contact is Mr. Keith Gardner. Dave will investigate the treasury movement after ECLV became inactive. Nothing to report to date.
2. Elected this officer slate for the 2016 – 2017 term: (Officers' start date was July 1, 2016)
  - a. Chair: Dave Toler
  - b. Vice Chair: **Still Vacant** [1]
  - c. Treasurer: Rich Wagner
  - d. Secretary: Carl L. Tatay

- e. Webmaster: Agnes Muranyi
- 3. Bob gave Dave a CD containing Bob's reorganized mailing lists, Chair-instructions, etc.
- 4. Holiday Inn was reserved for Banquet on February 24, 2017. \$1,000.00 deposit has been paid to reserve the venue.
- 5. A new Platinum level of corporate sponsorship was established for \$1,000.00 level of contribution.
- 6. Corporate sponsors on the LVEC website.
- 7. Registration and payments will be taken through the PSPE website.

## V. New Business

- 1. Dave formally moved to elect Navjo Sandhu (IEEE) to the Vice-Chair position.
  - a. Motion: Dave
  - b. Second: Rich
  - c. Vote: 5 Aye 0 Opposed (Nav arrived after the vote was taken.)
- 2. Annual dues reminders need to be sent out to the societies.
- 3. Listing of companies needs to be updated. Dave to update list to his knowledge – Nav to update as best he can within the allowable time.
- 4. Steve moved to provide financial support to the ASCE effort to defer costs for schools sending students to see the Dream Big movie at ArtsQuest. We agreed to \$250, with the proviso that if needed, he could ask for more at a later date.
  - a. Motion: Steve
  - b. Second: Bob
  - c. Vote: 6 Aye 0 Opposed
- 6. For the banquet, we need to request a hand-held mike WITH stand, and a lapel mike for the speaker. (Dave)
- 7. To save money, we can supply our own projectors. Steve advised that ASCE has a projector that can be used. Dave to investigate other societies via e-mail request.
- 8. Reminder for articles from all member societies for the Supplement in LV Business should be sent out. Dave to request that Agnes do this.
- 9. Banquet registration announcements to be sent to all potential sponsors. See Item 3 above.
- 10. Re-establish contact with Minuteman Press. (Dave)
- 11.

## VI. Future Meeting Dates:

- 1. Meetings are planned to continue at Lehigh University.
- 2. Tentative future LVEC meeting dates are: **March at a restaurant to be arranged by e-mail.**

VII. Adjournment:

Meeting adjourned at 7:22 PM.