

Lehigh Valley Engineering Council Meeting Agenda

Date & Time: 6:00 PM, May 09, 2012

Location: Lehigh University, Packard Lab Room 324

Minutes

Ben Guthrie, ASCE
Don Talhelm, IEEE
Keith Gardiner, ASME
Chris Blechschtmidt, PSPE
Agnes Muranyi, SME, SWE
Daryl Callan, EWB-LVP
Mat Pezon, AiCHE
Steve Ombalski, P.E., P.L.S.

Meeting called to order at 6:05 P.M.

1. Approval of Minutes

Minutes passed.

2. Financial Report

\$7388 is the current balance in the checking account. The banquet net revenue was \$477.25, but Air Products' check still has not cleared yet.

Financial Situation

Ben will put together a package of information for the financial audit that will occur due to his stepping down as treasurer. An audit committee needs to be arranged by Daryl to audit the financial records.

3. Officer Nominations

Current Nominations:

Chairperson – Chris Blechschtmidt

Vice Chairperson - Mike Basta

Secretary – Mat Pezon – will not be living in the Lehigh Valley next year and cannot accept the position.

Treasurer – Open

Vote will be held once a full slate of officers has been identified. Chris will contact a few engineers that he knows about the secretary and treasurer positions. New officers must be voted in during the June meeting. The

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board members should get in touch with their professional contacts about filling the positions.

4. Future Meeting Location

De Sales has a room available which could be an option (Joe). Cedar Crest could be an option (Darryl). Chris to email Joe about De Sales.

5. Upcoming LVEC Events

The website is up-to-date. Agnes shared with the group the events in case if any of the board members can attend.

6. Upcoming Member Society Events

The website is up-to-date. Agnes shared with the group the events in case if any of the board members can attend.

7. New Business

Don is going to recruit a replacement for IEEE and Ben is going to recruit a new member for ASCE

Mat will make a list of which societies attended over the course of the year – for yearly dues calcs and for contact information for each society.

8. Next Meeting

Wednesday, June 13, 2012