

Meeting Minutes

Monday, Nov 24, 2014

Attendees:

Alan Fornwalt, PE (PSPE)
Rich Wagner (ASQ)
Rajan Aggarwal (IEEE-CS)
Mike Derr (ASCE)
Robert Peruzzi (IEEE)

Location: Keystone Consulting Engineers, Inc. 6235 Hamilton Boulevard, Wescosville, PA 18106

I. Call to order

1. Meeting called to order, 5:40 PM

II. Approval of meeting minutes

1. Oct 13, 2014 meeting minutes, Rich made a motion to approve the minutes and Mike seconded. The vote was unanimous, motion passed.
2. Officers for 2014 to 2015 year (Term: July 1, 2014 through June 30, 2015)

Chairperson: Alan Fornwalt
Vice Chairperson: Bob Peruzzi
Treasurer: Rich Wagner
Secretary: Rajan Aggarwal
Webmaster: To be determined

III. Old Business

1. Web services:
 - a) Check for \$599 for past year services went out.
 - b) Rajan presented his research on web service providers. No change to be made until a full-time webmaster is found.
 - c) Role of webmaster is still TBD. Mike Derr to consider role of secretary. Rajan open to switching to the role of Webmaster.
2. LVEC lost its 501(C)3 status. Dave Toler suggested to put it off for now.
3. Agnes updated meeting dates and new officers on the website

IV. 2015 Engineer's Week Banquet

1. Date of the event was confirmed as Feb 27, 2015.
2. Team set a goal to send out 100 sponsor letters this year. Each board member to find 5 unique contacts by 10/24.
3. The shared document on Google docs for sponsor contacts works great.

https://docs.google.com/spreadsheets/d/1DY1ART2hWz1EVq2Bs7aj_mEZBNC_u1CE8aLJmUANNTU

4. Sponsor letters yet to be sent
5. Tentative registration deadline was set for Feb 17 midnight.
6. Ticket prices to stay same as last year
7. Speaker ideas were discussed. Each topic will have a LVEC contact person. Last year's topics were discarded. Bob P to send a link for IEEE Distinguished speakers.
 - a. Future energy – Dave T.
 - b. New world trade center – Alan F.
 - c. Allentown hockey arena (new idea)
 - d. State of bridges in PA (new idea)

Speaker to be discussed over email. Final decision to be taken during Dec 8 meeting.

V. New Business

1. Alan is contacting member societies for current officer contacts (representative and President). Some contacts have come in.
2. Alan to send dues letter once contacts are available. Rich to help.
3. LVEC to actively promote STEM (Science, Technology, Engineering, Management) events for Lehigh Valley youth.
 - a) Dave Toler emailed PJAS and Odyssey of the Mind. Rajan to ask Dave of the update.
 - b) Fornwalt took action to find Mathcounts contact.
 - c) Fornwalt suggested Science Fair of Lehigh valley.
 - d) Fornwalt suggested adding links to these organizations and application form on LVEC website.
4. Mike suggested to put up events from member organizations on LVEC website, and vice-versa.

VI. Treasurer's Report

1. Rich is now receiving mail statements from the bank
2. No other financial update

VII. Future Meeting Dates:

1. 12/8/14
2. 1/12/15
3. 2/9/15
4. 3/9/15

VIII. Adjournment:

1. Meeting Adjourned at 6:10 PM.