

Meeting Minutes

Monday, Oct 13, 2014

Attendees:

Alan Fornwalt, PE (PSPE)
Rich Wagner (ASQ)
Rajan Aggarwal (IEEE-CS)
Dave Toler
Robert Peruzzi (IEEE)

Location: Keystone Consulting Engineers, Inc. 6235 Hamilton Boulevard, Wescosville, PA 18106

I. Call to order

1. Meeting called to order, 5:40 PM

II. Approval of meeting minutes

1. Sep 15, 2014 meeting minutes, Alan Fornwalt made a motion to approve the minutes and Dave Toler seconded. The vote was unanimous, motion passed.
2. Officers for 2014 to 2015 year (Term: July 1, 2014 through June 30, 2015)

Chairperson: Alan Fornwalt
Vice Chairperson: Bob Peruzzi
Treasurer: Rich Wagner
Secretary: Rajan Aggarwal
Webmaster: To be determined

III. Old Business

1. Web services:
 - a. Check for \$599 for past year services went out.
 - b. Rajan presented his research on web service providers. No change to be made until a full-time webmaster is found.
 - c. Role of webmaster is still TBD. Alan to send out a note to societies about this position. Dave T made a motion to keep the same arrangement for this year.

IV. 2015 Engineer's Week Banquet

1. Date of the event was confirmed as Feb 27, 2015.

2. Team set a goal to send out 100 sponsor letters this year. Each board member to find 5 unique contacts by 10/24.
3. The shared document on Google docs for sponsor contacts works great.
4. Sponsor letters to be sent by mail by 10/31 and electronically (if email address is available).
5. Sponsorship levels – Dave T made a motion to add 1 free ticket to Bronze level. Bob Peruzzi seconded it. The vote was unanimous, motion passed.
6. Tentative registration deadline was set for Feb 17 midnight.
7. Ticket prices to stay same as last year
8. Speaker ideas were discussed. Each topic will have a LVEC contact person
 - a. Future energy – Dave T.
 - b. New world trade center – Alan F.
 - c. Building smarter more resilient cities (last year's topic)
 - d. Energy security (last year's idea)
 - e. Public role for technical experts (last year's idea)
 - f. Allentown hockey arena (new idea)
 - g. State of bridges in PA (new idea)

(Bob P for all IEEE Distinguished speakers)

V. New Business

1. Alan to contact member societies for current officer contacts (representative and President)
2. Alan to send dues letter once contacts are available
3. Dave to contact Agnes to update meeting dates and new officers on the website
4. LVEC lost its 501(C)3 status. Dave Toler suggested to put it off for now.
5. LVEC to actively promote STEM (Science, Technology, Engineering, Management) events for Lehigh Valley youth. Dave Toler emailed PJAS and Odyssey of the Mind. Fornwalt took action to find Mathcounts contact.

VI. Treasurer's Report

1. Rich is now receiving mail statements from the bank
2. Deposit of \$1,000 made to Holiday Inn verified
3. \$1000 added to the spread-sheet

VII. Future Meeting Dates:

1. 11/10/14
2. 12/8/14
3. 1/12/15
4. 2/9/15
5. 3/9/15

VIII. Adjournment:

1. Meeting Adjourned at 7:10 PM.